

04/2019 JW



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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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PUBLIC MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
MEETING DATE AND TIME:	Thursday, April 18, 2019 at 8:30 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	May 16, 2019

MEMBERS PRESENT

Charles Adams, Jr., Professional Member, Chair
Kelly Katz, Professional Member, Vice-Chair
Franco R. Bellafante, Professional Member
James Bielicki, Jr., Professional Member
Deborah Cottrell, Public Member

MEMBERS ABSENT

Carla Cassell-Carter, Public Member, Secretary

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

There were no others present.

CALL TO ORDER

Mr. Adams called the meeting to order at 8:36 a.m.

REVIEW OF MINUTES

A motion was made by Mr. Bielicki, seconded by Ms. Cottrell, to approve the minutes from the March 21, 2019 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Discussion on Drone Usage for Surveying

There was not a discussion regarding drone usage for surveying, but this will be a continued discussion on upcoming meeting agendas.

Discussion on Plan Certification

The Board had a brief discussion on the certification of plans referring to prior work completed as a basis for new surveys, with emphasis on elevation certifications and minor/major subdivision certifications.

Mr. Bellafante presented the Board with a draft of what a definition could be for a plan certification.

The Board will continue this discussion at future meetings.

Discussion on Requirements for Licensure

The Board had a brief discussion on the current requirements for licensure with regards to experience not accruing concurrent with education including the hour/weeks requirements.

The Board will continue this discussion at future meetings.

NEW BUSINESS

Review of Reciprocity Applications

After review, a motion was made by Mr. Bellafante, seconded by Mr. Katz, to approve Scott Reeser and G. Tracey for licensure contingent on receiving a passing score of the Delaware Drainage and Jurisprudence exam. The motion was unanimously carried.

Request for Approval of Professional Development Hours

After review, a motion was made by Mr. Katz, seconded by Mr. Bielicki, to approve the requests for approval of professional development hours as follows:

RedVector.com, LLC.

Best Practices for Creating Superior Land Description Plats (RV-10748AW), 1 hour
Boundary Disputes Between Adjoining Land Owners: Resolutions, Practices & Procedures (RV-10734AW), 1 hour
Ethics for Land Surveyors: Abiding by the Rules & Regulations For Surveying (RV-10897), 1 hour
Ethics for Land Surveyors: Client Conflicts, Advertising & Professional Integrity (RV-10899), 1 hour
Ethics for Land Surveyors: Refraining from Conduct Detrimental to the Public (RV-10896), 1 hour
Ethics for Land Surveyors: Working Outside Your Area of Expertise and Avoiding Conflicts of Interest (RV-10898), 1 hour
Fixing a Boundary Line: Boundary Control & Legal Principles (RV-10801AW), 1 hour
Guide to FEMA Elevation Certificate V2 (RV-10292), 1 hour
Metes & Bounds Surveys: An Essential Review (RV-10806AW), 1 hour
Surveying Essentials (RV-11142AW), 1 hour

The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Ms. Witte advised the Board that the renewal period ends June 30, 2019. With that, a post-renewal audit will be initiated shortly after and asked the amount of licensees that they wanted audited. A motion was made by Mr. Bielicki, seconded by Mr. Katz, to audit 10% of the active licensees, 100% of late renewals and any licensee that failed the previous audit and was imposed disciplinary action to be audited in this renewal period. The motion was unanimously carried.

Mr. Bellafante stated that today was his last day serving on the Board and wanted to thank everyone for his time on the Board and also thanked many people that contributed to his lengthy career including past teachers, employers and employees.

PUBLIC COMMENT

There were no public comments.

NEXT MEETING

The next meeting will be May 16, 2019 at 8:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Mr. Bielicki, seconded by Mr. Bellafante, to adjourn the meeting at 9:31 a.m. The motion was unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II